

**Fibreoptic Industry Association
Annual General Meeting**

Wednesday 1st December 2021 at 12 noon

Attendees:	John Marson	Twistnet Communications Ltd.
	John Colton	Lucid Optical Services Ltd.
	Alan Bullen	Lynx Networks plc
	Frank Kler	Core Integrated Solutions Ltd.
	Nigel Hedges	Fluke Networks Ltd.
	Steven Brown	Optilec Ltd.

	Adrian Newell	Data Techniques
	Matthew Hardy	Brexons Ltd.
	Ben Dixon	Brexons Ltd.
	Chris Atkin	Total Comms Training Ltd.
	Illyas Yousaf	Micron Networks Ltd.

Observer:	David Thomas	ECS - JIB
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Present voting members identified: - 10 (note one vote per Corporate member)

	Jane Morrison	FIA Secretariat
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Apologies:	Jonathan Lewis	Huber & Suhner (AG) Ltd.
	David Randall	Sumitomo Electric Europe
	Mathieu Husson	Infractive
	Peter Armitage	Fibreplus Ltd.
	Nick Taylor	North (Data Techniques)
	Paul Forster	Total Network Solutions (Europe) Ltd.

Proxy votes:	Mathieu Husson of Infractive vote to John Marson
	Jonathan Lewis of Huber & Suhner (AG) Ltd. vote to John Colton

Mr. Marson opened the meeting, welcomed those present and thanked them for attending.

1. To approve the minutes of the Annual General Meeting held on 1st December 2020

The minutes of the previous Annual General meeting held on the 1st December 2020, had previously been added to the FIA web site and members informed of the url in Issue 142 of the FIA Newsletter. It was proposed by Mr. Newell seconded by Mr. Hedges and unanimously agreed that the minutes be approved.

2. To receive the Chairman's Report, Treasurer's Report and the Accounts of the Company for the year-end 31st August 2021, together with the report from the Auditors.

Chairman's Report: This report was circulated to those present - see attached. Mr. Marson did not read out the entire report but summarised a few important items.

The Autumn Seminar held in October had been a great success with 65 delegates, 11 table-top Exhibitors and Bar Sponsorship from Fujikura. It was the best attended Seminar to date and we hope to continue this to next year.

Steven Brown – Commercial & Membership, we will be looking to increase the membership numbers next year. Although we have lost members throughout the year we have also had new members so actually have exactly the same number as December 2020.

Jonathan Lewis, Communications & Standards, keeps a watchful eye on the web site and attends Standards meetings on behalf of the FIA.

Alan Bullen, Treasurer & Marketing, monitors the day to day accounts with Margaret MacFarlane. Alan is also responsible for the introduction of the new logo this year.

The Accredited Installer Scheme has not changed much in the last two years and with Frank Kler's retirement this year we are hoping a new FIA Council member will step into his shoes. Frank is also our liaison person with the INCA. We wish him good luck in his retirement.

Nigel Hedges, Training & MOD Liaison, deals with the MOD submissions from members. He has also been working on a Training Matrix that is currently in draft format.

John Colton, Technical Director, answers any technical questions from members as they arise. John is also secretary of the TQC.

Paul Forster has worked hard this year to bring about the collaboration between the FIA and EUSR.

Mr Marson added his thanks to all Council members, who give their time voluntarily and to Jane Morrison (Secretary) and Margaret MacFarlane (Accounts).

Treasurer's report & y/end accounts to 31/08/21: The Treasurer's report and the year-end accounts were circulated to those present.

Mr. Bullen said he was pleased that the year-end accounts showed a profit of £19,064 before tax.

Funds have been saved since the retirement of Mike Gilmore as we are not currently paying for Standards work. Additionally money has been saved by Council meeting via Zoom for all of 2021 instead of the usual face-to-face meetings.

The FIA is in a sound position and money will be invested in outside agencies in Marketing and Social Media to help promote the FIA.

The website content is also going to be improved. In terms of Marketing the aim is to build on our current services to give members more of what they want.

There were no further questions appertaining to the Chairman's report, Treasurer's report or the year-end accounts.

Mr. Kler proposed and Mr. Colton seconded that the above reports and accounts were received and approved, this was carried unanimously.

- 3. To consider the re-appointment of Minney & Company Limited, 59 Union Street, Dunstable, Bedfordshire LU6 1EX as Auditors of the company until the conclusion of the next general meeting of the company at which accounts are laid before the members and to authorise the Council to determine their remuneration.**

Council are happy to continue with the services of Minney & Co. Ltd. Going forward Council have agreed to proceed with unaudited accounts for the coming financial year. This was therefore proposed by Mr. Brown seconded by Mr. Hedges and unanimously agreed.

4. To consider elections to Council from the Nominations received.

This year we are looking to fill 2 places on Council. Frank Kler is retiring and we have one vacant place carried over from the AGM in 2020.

Three nomination forms have been received:

Chris Atkin of Total Comms Training Ltd. - nominated by - Paul Forster of Total Networks Solutions (Europe) Ltd.

Illyas Yousaf – Micron Networks Ltd. – nominated by Frank Kler of Core Integrated Solutions Ltd.

Nick Taylor – North (Data Techniques) - nominated by Jonathan Lewis of Huber & Suhner (AG) Ltd.

At the Council meeting earlier today Council have agreed to increase the number of Council members allowed from 9 to 10.

Therefore all three nominations are accepted by Council.

It was therefore proposed by Mr. Kler, seconded by Mr. Newell and unanimously agreed that Messrs. Atkin, Yousaf & Taylor be accepted as Council members.

To confirm the FIA Council (10 members allowed) are now: Messrs. Marson, Bullen, Colton, Lewis, Hedges, Brown, Forster, Atkin, Yousaf & Taylor.

5. Any Other Business

None.

There being no further business to transact Mr. Marson closed the meeting and again thanked those in attendance.

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emailed to JM – 01/12/21
approved: JM – 02/12/21
emailed to Council – 6th December 2021