



The Fibreoptic Industry Association

www.fia-online.co.uk

Secretary: Jane Morrison

The Manor House
BUNTINGFORD
Hertfordshire SG9 9AB
United Kingdom

Tel: +44 (0) 1763 273039

e-mail: jane@fiasec.co.uk

2nd November 2020

Dear FIA Member,

Re: FIA Annual General Meeting – Tuesday 1st December 2020 – 11.15 a.m.

As this year finds us in exceptional circumstances, the FIA AGM on 1st December will be held via Zoom. The log in details appear on the Agenda.

Please join if you can. The order of business will be exactly the same but of course we cannot offer the usual lunch.

We have **two vacant places** due to the resignation of Dan Little in September and at this AGM, Frank Kler is standing down but is willing and eligible for re-election.

Any FIA Corporate member can be nominated to Council and a full list of applicable members is attached. **Please note nomination forms should be signed by the nominee indicating their acceptance to stand as a Council member.**

At present the Council of management is: (9 members in total are currently allowed)

John Marson	Twistnet Communications Ltd.
Alan Bullen	Lynx Networks plc
John Colton	Lucid Optical Services Ltd
Jonathan Lewis	Huber & Suhner (AG) Ltd.
Frank Kler	Core Integrated Solutions Ltd.
Nigel Hedges	Fluke Networks Ltd.
Martin Smith	CNET Training
Steven Brown	Optilec Ltd.
*Dan Little	J. Brand Ltd. – resigned

A strong Council is essential so please consider whether you yourself or someone you know would be available to give time and effort for the benefit of the Association and complete the Nomination form attached.

Meetings are held approximately 5 - 6 times per year, usually in Buntingford, but since March all Council meetings have been successfully held via Zoom.

Council membership offers the opportunity to participate in and influence the shaping of the future course of our industry.

As the AGM will start at 11.15 a.m Please confirm your attendance at the AGM by 25th November.

The AGM Agenda follows together with forms of Proxy and Nomination.

We shall look forward to connecting with you on 1st December.

Yours sincerely,

Jane Morrison
Company Secretary – FIA Ltd.



The Fibreoptic Industry Association

www.fia-online.co.uk

Secretary: Jane Morrison

The Manor House
BUNTINGFORD
Hertfordshire SG9 9AB
United Kingdom

Tel: +44 (0) 1763 273039

e-mail: jane@fiasec.co.uk

Fibreoptic Industry Association

ZOOM Meeting instructions: Meeting ID: 940 6756 1858 – Passcode: 407532

NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN THAT the twenty eighth Annual General Meeting of the Fibreoptic Industry Association Limited will be held via Zoom on **Tuesday 1st December 2020 at 11.15 a.m.** for the following purposes:

1. To approve the minutes of the Annual General meeting held on 3rd December 2019.
2. To receive the Chairman's Report, Treasurer's Report and the Accounts of the Company for the year ended 31st August 2020, together with the report from the Auditors.
3. To consider the re-appointment of Minney & Company Ltd., 59 Union Street, Dunstable, Bedfordshire, LU6 1EX as Auditors of the Company until the conclusion of the next general meeting of the Company at which accounts are laid before the members and to authorise the Council to determine their remuneration.
4. To consider elections to Council from the Nominations received.
5. To transact any other business.

Dated: 2nd November 2020
BY ORDER OF THE BOARD:

A handwritten signature in black ink, appearing to read 'Jane Morrison', is written over a horizontal line.

Jane Morrison - Company Secretary – FIA Ltd.



The Fibreoptic Industry Association

www.fia-online.co.uk

A member entitled to attend and vote (Corporate member only) at the meeting is entitled to appoint another member of the Company as proxy to attend and vote on a poll in his or her place. Please see a form of proxy below – this must be lodged at the company’s registered office at least 48 hours before the meeting.

FORM OF PROXY

I

of a member of FIA Limited

(hereinafter called "the Company") and entitled to one vote, hereby appoint:

.....

of

and failing him/her

.....

of

to vote for me and on my behalf at the Annual General Meeting of the Company to be held on 1st December 2020 and at any adjournment thereof.

As witness my hand this 2020

Signed:

Please return this form by: 25th November 2020
FIA Secretariat, The Manor House, Buntingford, Herts SG9 9AB
jane@fiasec.co.uk



The Fibreoptic Industry Association

www.fia-online.co.uk

FIA – COUNCIL NOMINATION FORM

Please see overleaf for important information relating to Nominations

I (full name)

of (Company)

wish to nominate: (see attached list)

(Name)

of (Company)

to stand as Council member of FIA Limited:

_____ **Signature (of Proposer)**

Dated: _____

IMPORTANT: I confirm that my company has agreed to allow me the time to commit to meetings and activities associated with membership of the FIA Council.

I attach my biography and details of the expertise I feel I can bring to the Council.

_____ **Signature (of NOMINEE – accepting the proposal)**

Dated: _____

***Please return this form by: 25th November 2020
FIA Secretariat, The Manor House, Buntingford, Herts SG9 9AB
jane@fiasec.co.uk***

IMPORTANT INFORMATION:

Before being nominated for a position on the FIA Council it is important to realise that, following a successful election at an AGM, each Council member not only has to provide new ideas but also has to:

deliver on those ideas;
attend Council meetings to discuss and help implement the ideas of others.

Similarly it is important for the employer of the electee to be fully supportive if the election is successful. Over the recent years the latter situation has been further complicated by Council members leaving one member company and joining another. It is not always clear that their new employers fully understand the responsibilities which are tied in with employing an FIA Council member.

This page is provided as a reminder of those responsibilities. The factors highlighted should be taken into account when nominations for FIA Council are made.

Item 18.7 of the Memorandum and Articles of Association of the Fibreoptic Industry Association Limited states that "nominees for Council membership shall be proposed and seconded by other members". This should not be confused with the fact that the FIA member employer has to support the nomination in terms of resource. Therefore, it may be worthwhile recalling what the minimum commitments actually are.

An FIA Council Member has a duty to attend Council meetings (typically these are held bi-monthly). The employer needs to allow the employee appropriate time to attend the meetings. In response the FIA can, in certain circumstances, pay appropriate expenses to the member - removing that financial load from the employer - although we are grateful that so many employers do not take advantage of this option since it keeps funds in the FIA.

The general rule, contained in Item 12 in the Articles of Association of the Fibreoptic Industry Association Limited, is that if a member fails to attend 3 consecutive meetings in 9 months he/she can be disqualified in order to allow another more committed person to take up the role.

It is also normal for an FIA Council member to be allocated a specific sector responsibility which may incur additional time. Employers should be made aware of such additional tasks as may be required and shall commit on the employees behalf to support the additional resource required. If this does not occur then FIA plans can be severely impacted, which in the long term affects the viability of the FIA.

FIA – LIST OF CORPORATE MEMBERS (compiled 28th October 2020)

A to B Communications Ltd.	Mr. Chris Eckert
ABM Electrical Contracting Ltd.	Mr. Brian Williams
Active Communication Company Ltd.	Mr. Wayne Connors
Advance Telecom (UK) Ltd.	Mr. Gary McCarthy
Agility Networks Ltd.	Mr. Stuart Geeves
AM Electrics (Renewables) Ltd.	Mr. Luke Bradford
Anixter International	Mr. Andrew Flint
Ark Fibre Optics Ltd.	Mr. Phil Murphy
Ashurst Solutions Ltd.	Mr. Dominic Mahoney
Astro Communications Ltd.	Mr. Steve Hodges
Atalian Servest AMK	Mr. David Cruickshank
BASEC	Ms. Harpreet Suree
Belcom Cables Ltd.	Mr. Kenny Ewing
Betterbox Communications Ltd.	Mr. Horacio Baioes
Boulting Ltd.	Mr. Robin Whitehead
BP Communications Ltd.	Mr. Gavin Boardman
Brexons Ltd.	Mr. Benjamin Dixon
Cable and Splicing Services Ltd.	Mr. Mark McKinney
Cable Management Warehouse Ltd.	Mr. Ian Bankhurst
Cable Telecommunications Training Services Ltd.	Mr. Martyn Cook
CIS Services Ltd.	Mr. Chris Clark
CMS plc	Mr. Simon Gregory
*CNET Training	Mr. Martin Smith
CNI Europe Ltd.	Mr. Michael Wood
Commscope Connectivity UK Ltd.	Mr. Michel Livesey
Computer-Links Ltd.	Mr. Jason Moran
*Core Integrated Solutions Ltd.	Mr. Frank Kler
Crossconnect Training	Mr. Geoff Crossley
Crown House Technologies Ltd.	Mr. Paul Hirst
DACC Europe Ltd.	Mr. Michael Shaw
Daro Fibre Products Ltd.	Mr. Matthew Craig
Data Techniques	Mr. Adrian Newell
Data85 Ltd.	Mr. Andrew Edwards
Diban Ltd.	Mr. Dumitru Ban
DM Optics Ltd.	Mr. David Madsen
Dunasfern Inc. Auriga	Mr. Martyn Lewis
EDS Systems (North Wales) Ltd.	Mr. Ken Jones
Electrocom Networks Ltd.	Mr. Kevin Anderson
Emcor Facilities Services Ltd.	Mr. Steve Faulf
Emtelle UK Ltd.	Mr. William Rae
Excelredstone	Mr. Peter Mcintosh
EXFO Europe Ltd.	Ms. Jacqueline Relf
FES Ltd.	Mr. Jason Cross
Fiberdyne Ltd.	Mr. Derek Broome
Fibre Solutions Ltd.	Mr. Jeremy Clark
Fibrecom Data Networks Ltd.	Mr. Geoff Mason
Fibrefab Ltd.	Ms. Rosamund Neat
Fibrelec Ltd.	Mr. Mark Thompson
Fibrenet Office Solutions Ltd.	Mr. Mark Cleeve
Finevalley Communications Ltd.	Mr. Anthony Murphy
Flexicomms (UK) Ltd.	Mr. Mike Warden
*Fluke UK Ltd.	Mr. Nigel Hedges
Fujikura Europe Ltd.	Mr. Neil Bessant
G. R. Technical Services	Mrs. Moira Thomas
GCL Ltd.	Mr. Philip Cottrell
Glide Student & Residential Ltd.	Mr. Philip Keal

Haynes Data Ltd.
Hellermanntyton Data Ltd.
HG Comms Ltd.
*** Huber + Suhner (UK) Ltd.**
IP Communications
Infinet Datacoms Ltd.
Information Security Systems Installations Ltd. T/A DataWolves
Installation Technology Ltd.
Integral Network Solutions Ltd.
ITM Communications Ltd.
ITW Chemtronics
J. Brand Ltd.
Jade Solutions Ltd.
JT Global
Leader Optec Ltd.
Leviton Manufacturing UK Ltd.
Line Management Group Ltd.
Lisagallon Cabling Contractors Ltd.
*** Lucid Optical Services Ltd.**
*** Lynx Networks plc**
Mainframe Communications Ltd.
Matrix Global Networks Ltd.
Micron Networks Ltd.
Mills Ltd.
MIS Ltd.
MLR Networks Ltd.
Modular Wiring Systems Ltd.
Networks Centre Ltd.
Networx 3 Group Ltd.
Novegen
OFS Fitel
Open Network Associates Ltd.
Optech Fibres Ltd.
Optical Networks UK Ltd.
Optical Test and Calibration Ltd.
Optilan (UK) Ltd.
***Optilec Ltd.**
Parcomm Ltd.
PDS (Hull) Ltd.
Phoenix Optics (UK) Ltd.
Phoenixtrescray Ltd.
Pirret Electrical Services Ltd.
Plexus Networking Ltd.
PR Power Installations Ltd.
PSP Data Communications
QAD Networks Ltd.
Quadratek Infrastructure Ltd.
Ramptec Ltd.
ReMark Group
Ridgemount Technologies Ltd.
ROC Technologies Ltd.
R V Telecoms
SCCI Alphatrack Ltd.
SCD Group Ltd.
Select Services NI Ltd.
Sonet Communications
Spicegroup Europe Ltd.
SSE Enterprise Telecoms

Mr. Gary Haynes
Mr. Jason James
Mr. Noel Gaze
Mr. Jonathan Lewis
Mr. Ian Welsby
Mr. Lee Murray
Mr. Gary Taylor
Mr. Barry Gough
Mr. Paul Taylor
Ms. Jessica Pirrie
Mr. Kevin Wright
Mr. Timothy Oldershaw
Mr. Mike Sharrock
Mr. Gary Carroll
Mrs. Laurie Summers
Mr. Tony Benn
Mr. Ieuan Rowe
Ms. Deborah McGrath
Mr. John Colton
Mr. Alan Bullen
Mr. Ian Carter
Mr. Justin Niles
Mrs Tracy Yousaf
Mr. Peter Rothy
Mr. Daniel Hines
Mr. Stephen Williams
Mr. Nathan Marson
Mr. Duncan Lindsay
Mr. Ian Ashworth
Mr. Gavin McGowan
Mr. Mark Graveston
Mr. Roy Adair
Mr. Jamie Frankland
Mr. Bradley Freeman
Mr. Kenneth Dove
Mr. Richard Black
Mr. Steven Brown
Mr. Mark Watson
Mr. Iain Bland
Mr. Steve Worthington
Mr. Phil Copper
Mr. John Pirret
Mr. Philip Nevis
Mr. Mark Long
Mr. Carl Pearce
Mr. Steve Gerrish
Ms. Janine O'Mahoney
Mr. John Phelan
Mr. James McCallum
Mr. Chris Peters
Mr. Charlie Lake
Mr. Steven Clough
Mr. Rob Wickings
Mr. Martin Sweeney
Mr. Gary Collins
Mr. Darren Gibson
Mr. Andrew Varley
Mr. Jason Oram

Sudlows Ltd.
Technology Installation Services Ltd.
The Rosebery Group
Total Comms Training Ltd.
Total Network Solutions (Europe) Ltd.
Tratos Ltd.
*** Twistnet Communications Ltd.**
Voicepath Ltd.
VTI Services
W. H. Good Ltd.
Ward & Burke Construction Ltd.
Wellfield Pyrodynamics
Wirral Installations Ltd.
Zircon Data Communications Ltd.

Mr. Andy Hanlon
Mr. Russell Dodd
Mr. P. Arnold
Mr. Chris Atkin
Mr. Paul Forster
Mr. John Light
Mr. John Marson
Mr. Jon Sale
Mr. Murray Teale
Mr. Bryan Pursglove
Mr. Tom Woodburn
Mr. Oluremi Jibowu
Ms. Kim Ford
Mr. Robert Linforth

* denotes current FIA Council members

AGM2020